



## **IESUR/FAAr**

Instituto de Ensino Superior de Ariquemes  
Faculdades Associadas de Ariquemes

### **COOPERATION AGREEMENT**

and

**Exchange Agreement**

between

**xxxx**

and

**IESUR, Rondônia, Brazil**

### **ARTICLE ONE – PREAMBLE**

In pursuit of common interests in teaching and research, **xxxx**, located at **xxx**, **represented by xxxxxxxx**, ID Card n. **xxx**, and IESUR (henceforth referred to as IESUR), an institution ruled by private law, registered in the CNPJ/MF n., located at , represented by its president, ID Card n. and CPF/MF, through the\_\_\_ agree to partner in a cooperation program aimed at facilitating interactions between the two institutions. This program shall embody a reciprocal relationship between the two universities, which shall be guided by the following provisions of the agreement.

### **ARTICLE TWO – OBJECTIVE**

The cooperation aims to foster advancement in teaching, and research as well as to enhance the educational experiences and the cultural understanding of students and faculty from both institutions through:

- the exchange of students (undergraduate and graduate);
- the exchange of scholars (professors, lecturers and researchers, faculty members);
- the organization of joint research programs;
- other academic exchanges to which both institutions agree to.

## ARTICLE THREE – SCOPE OF COOPERATION

### I. Student Exchange

1. Each institution will accept up to **xxx** students from the other institution starting in the academic year **xxx**. Exchange students will spend one semester or one year at the host institution.
2. Applicants from **xxxx** and IESUR will fill out application forms of host institutions. Students will be pre selected by their home institutions with final acceptance made by the host institutions. The host institutions may refuse, with or without cause, to accept any pre selected student, and the host institution shall not be liable for damages to the home institution as a result of the host institution's refusal to accept any pre selected student.  

Notwithstanding the foregoing, **xxxx** and IESUR agree not to discriminate on the basis of race, creed, sex, or national origin in the decision of whether to accept a pre selected student.
3. **xxxx** participants will be considered as regular students at IESUR with grades determined in accordance with prevailing standards at IESUR. IESUR participants will be considered as regular students at **xxxx** with grades determined in accordance with **xxxx** prevailing standards. Each institution will design a program coordinator who will transmit grades earned by exchange students to the other institution's program coordinator.
4. **xxxx** will allow full credit transfer for approved subjects successfully completed by its students at IESUR and IESUR will grant full credit transfer to its students for approved subjects successfully completed at **xxxx**.
5. Exchange students will be responsible for all of their expenses including living expenses, transportation costs, medical insurance and book purchase during their stay at the host institution.
6. No study fees will be charged by the host institution.

### II. Exchange of Faculty Members

1. **xxxx** and IESUR will promote more contacts and cooperation between their faculty members. It is to be emphasized that contacts and cooperation between faculty members creates a strong basis for the development of joint training programs, formulating joint research projects, exchange of teaching materials, and exchange of students.
2. Under this agreement, **xxxx** and IESUR will invite faculty members from the partner institution to teach part of a course or a full course.
3. The release of the faculty members under the exchange program will be worked out by the heads of both institutions. The resource commitments for such exchange will be agreed upon on a case-by-case basis.

### III. Organizing Joint Research Programs

1. Under this agreement, in both institutions collaboration in research activities will be explored in subjects of mutual interest and benefit. Such collaborations will be fostered through the exchange of faculty members and sharing of academic material.
2. Details of such collaboration will be settled on a case-by-case approach by both institutions.

#### **IV. Other Academic Exchange**

1. Depending on the need, **xxxx** and IESUR may formulate other mutually beneficial academic exchange programs based on requests from **xxxx** and IESUR.

#### **ARTICLE FOUR – SPECIAL PROVISIONS**

1. **xxxx** and IESUR agree to provide to the participants the following services at no cost unless otherwise provided herein:
  - (a) Academic counseling;
  - (b) Appropriate campus facilities for the participants of both universities;
  - (c) An orientation program prior to commencement.
2. Each institution will assist its participants in obtaining the appropriate visa for the period of exchange. Notwithstanding the foregoing, each participant shall be ultimately responsible for obtaining his/her visa, passport or other necessary documents and paying the same, and the institutions shall not be liable to each other or to any participant for the failure of the participant to obtain the same.
3. Each participant in exchange will enjoy the same rights and privileges as students and staff of the host institution, and will be expected to abide by the rules and regulations of the host institution.
4. Participants in the exchange will be eligible to utilize the facilities of the Health Services of the host institution. **xxxx** and IESUR participants will be required to have medical insurance, of a type and in an amount acceptable to the host institution, the cost of which will be paid by the participant.
5. The obligations of the parties under this agreement are only for the participants and include neither spouses nor dependants. Those who accompany the participants are the responsibility of the participant.
6. This agreement places no financial obligation on either of the partner institutions.
7. Nothing shall diminish the full autonomy of either institution, nor should any constraints be imposed by either upon the other in carrying out the agreement.

#### **ARTICLE FIVE – COMPETENT AUTHORITIES**

1. The competent Authorities in the implementation of this Memorandum of Agreement shall be **XXXXXXX of xxxx** and the President of IESUR.

#### **ARTICLE SIX – DURATION**

1. This agreement will be in force from the date on which it is signed and will be effective for the duration three years from the date of signature hereof.
2. Any modifications concerning the present Agreement may be made only by mutual consent in writing between the authorized representatives of the parties.
3. Either party terminate this agreement at any time by giving six months notice in writing to the other party although such action will only be taken after mutual consultation in order to avoid

any possible inconvenience to all concerned. Regardless of termination, the parties shall continue to fulfill their obligations hereunder until all participants who have commenced the program may complete the term in session at the time of termination or the work which is in progress at the time of termination.

- 4. The agreement will be renewed automatically, unless either or both partners express in writing their intention to withdraw from the cooperation, subject to a six months notice.

**ARTICLE SEVEN – THE USE OF BRANDS**

The participants stipulate that the use of its respective brands, represented by its headings and logotypes, could only be used by a participant with the previous and express authorization of the other participant. This agreement does not authorize any one of the participants to express himself on behalf of the other, either verbally or in writing.

**ARTICLE EIGHT - JURISDICTION**

The signatories hereto affirm that they shall follow through, in good faith, on all actions arising from this agreement, whereby they shall do everything in their power to ensure that it shall be duly complied with. In the event of disagreement, the parties undertake to settle directly and voluntarily the differences that may present between themselves and in every situation the Deans or their deputies shall be responsible for settling any conflicts that may ensue. If it shall prove impossible to reach a solution, the parties hereby undertake to subject themselves to the jurisdiction of the location in which the unperformed obligations should have been complied with, in accordance with the terms of the Cooperation Agreements to which they shall be subscribed for such purposes.

This agreement is subject to revision, renewal or cancellation by mutual consent and becomes effective upon completion of signature.

**Date:**

**XXXXX**

**IESUR**

\_\_\_\_\_  
**Name:**  
**Position:**

\_\_\_\_\_  
**Name:**  
**Position:**

**Witnesses**

\_\_\_\_\_

\_\_\_\_\_

Name:  
Position:

Name:  
Position: